

# CPTC Procedure: Assessment

The ability of a student to succeed in a program at Coastal Pines Technical College (CPTC) is greatly determined by the math and language skills possessed by that student. It is the philosophy of CPTC that a student is not helped by admitting him or her to a program in which he or she does not possess the basic educational skills needed to succeed. The assessment provides CPTC the opportunity to better serve the students through quality placement. The official placement exams approved for use by CPTC and approved by the Technical College System of Georgia (TCSG) is the ACCUPLACER. However, in the place of ACCUPLACER, CPTC may accept a student's official entrance score on any TCSG validated assessment instrument. These placement exams evaluate reading, writing, math and algebra skills.

## Candidates for Placement

Any applicant to a technical certificate of credit program, diploma program, or degree program must take a placement exam unless documentation is provided for one of the following:

- Official transcripts indicating satisfactory completion (C or above) of program-level English and/or math courses
- Old SAT score minimums
  - Diploma Programs: 270 SATR and 310 SATM
  - Degree Programs: 290 SATR and 380 SATM
- New SAT score minimums
  - Diploma Programs: 16 Reading and 18 Math
  - Degree Programs: 17 Reading and 21 Math
- PSAT Scores (After March 2016)
  - Diploma Programs: 16 Reading, 15 English, and 18 Math
  - Degree Programs: 17 Reading, 17 English, and 21 Math
- ACT and Pre-ACT Score minimums
  - Diploma Programs: 14 Reading, 13 English and 14 Math
  - Degree Programs: 16 Reading, 14 English and 17 Math
- TABE 9-10 scores of 461 or higher and 442 or higher in math for placement into entry level workforce certificate programs.
- TABE 11/12 scores of 501 in Reading for Levels M and D and 496 for Mathematics on Levels M and D. A score of 536 for Reading if using Level A and 537 for Mathematics if using Level A.
- Georgia English/Language Arts portion of the Georgia High School Graduation Test score of 235 or Georgia Milestones American Literature & Composition score of 525 (English admission requirement only)
- High School GPA of 2.0 or higher.
- Approved Entry Level Workforce Certificates do not have a minimum High School GPA requirement.
- GED Math or Reading must meet the minimum passing score of 145 if used for placement into any certificate, diploma, or degree program.
- HiSet Math, Reading, or Language Arts must meet the minimum Passing score for placement into any certificate, diploma, or degree program.
  - Diploma Programs: 8 Reading, 8 Language Arts, 8 Math

- Degree Programs: 8 Reading, 8 Language Arts, 8 Math
- Completed TCSG Form documenting two years of work/career experience for approved Entry Level Workforce Certificates.
- Official transcripts from a regionally or nationally accredited postsecondary institution recognized by the United States Department of Education documenting equivalent program-level English and math coursework successfully completed may be used in lieu of placement exams.

### **Reassessment**

Prior to program admission, a student with assessment scores less than the established minimum scores on ACCUPLACER or any other TCSG validated assessment instrument may request reassessment through one of three options:

1. Utilize CPTC's Adult Education Center and be referred for retesting.
2. Utilize an online readiness assessment in the area of retest and provide documentation of review.
3. Wait 5 days prior to retesting.

A student cannot retest more than three times in a 30-day period.

\* Any deviation to the testing procedures must be approved by the Vice-President for Student Affairs or his or her designee.

Retest fees may apply.

\*\*\* By the directive of the TCSG Commissioner the provisions of the TCSG Admissions Procedure 6.2.1p that require student testing have been waived from Fall 2020 through Summer 2025 academic terms.

### **Responsibility:**

The Vice President for Student Affairs has the overall responsibility of ensuring this procedure is implemented.

**Adopted:** February 27, 2014

**Revised:** May 13, 2024