

# **CPTC Procedure: Academic Probation, Academic Suspension, & Academic Dismissal**

Coastal Pines Technical College (CPTC) shall maintain standards that are, to the maximum extent feasible, uniformly applied among all students. CPTC requires students to maintain a minimum of a 2.0 semester grade point average (GPA) to remain in good standing.

## **Academic Probation**

The purpose of academic probation is to alert students to the fact their academic performance is not acceptable and to point out the consequences if improvements are not made during the next term of enrollment. A student who fails to maintain a minimum 2.0 semester GPA, for all work attempted in the term, shall be placed on academic probation. A student placed on academic probation (or admitted on academic probation) must attain a minimum 2.0 semester GPA during the next term of attendance to remove himself/herself from academic probationary status. A student who fails to attain a minimum semester GPA of 2.0 during the probationary term will be placed on academic suspension.

A student who fails to maintain the required grade point average in a particular program may be placed on academic probation. A student who fails to improve his/her academic performance after being placed on probation shall be suspended or dismissed from either the academic program or CPTC.

A student on academic probation is not eligible for graduation.

## **Academic Suspension**

A student on academic probation who fails to attain a minimum semester GPA of 2.0 during the probationary term will be placed on academic suspension. A student on academic suspension must wait one full term before readmission. The student will return on academic probation. Upon readmission from academic suspension, any subsequent violation of academic probation will result in a second academic suspension.

## **Academic Dismissal**

A student placed on academic suspension twice while in the same program will be permanently dismissed from that program, but may apply for admission to another program after waiting one term. After a third and any subsequent academic suspension, the student will be eligible to reapply for admission after one calendar year.

In appropriate circumstances, a student may be dismissed from an academic program or CPTC without first being placed on academic probation.

## **Academic Suspension/Dismissal Appeal**

A student may appeal academic suspension/dismissal by submitting a typed letter of appeal to the Vice President for Academic Affairs (VPAA) within ten (10) business days from the date the student learned or reasonably should have learned of his or her suspension or dismissal from the College. Evidence of any extenuating circumstances should be included. If the VPAA approves, the suspension may be overturned for one term. The decision of the Vice President for Academic Affairs is final.

**Responsibility:**

The Vice President for Student Affairs has the overall responsibility of ensuring this procedure is implemented.

**Adopted:** April 28, 2014

**Reviewed:** March 16, 2021