

# CPTC Procedure: Copyright Statements

In order to promote awareness and compliance with copyright rules and legislation, Coastal Pines Technical College faculty and adjunct faculty will include the following statements regarding copyright in the respective syllabi and online classrooms for all course sections they teach.

## Copyright Statement for CPTC Syllabi

Materials used in connection with this course may be subject to copyright protection under Title 17 of the United States Code. Under certain Fair Use exemptions specified by law, copies may be made for private study, scholarship, or research. Course participants should not share electronic copies of these materials with unauthorized users. Failure to comply with copyright restrictions and Fair Use guidelines may result in personal liability for copyright infringement. For more information about copyright and Fair Use, see the Coastal Pines Technical College Copyright Guide [<http://libguides.coastalpines.edu/copyright>].

## Copyright Statement for CPTC Online Classrooms

CPTC online course websites may contain materials protected by copyright under Title 17 of the United States Code. Such material is used for educational purposes in accordance with copyright law, Fair Use exemptions, and/or permission given by owners of the original material. You may download a copy of these materials for non-commercial, personal, or educational purposes only. Beyond this use, no material from the course website may be copied, reproduced, re-published, uploaded, posted, transmitted, or distributed in any way without the permission of the original copyright holder. The instructor assumes no responsibility for individuals who improperly use copyrighted material placed on the website. For more information about copyright and Fair Use, see the Coastal Pines Technical College Copyright Guide [<http://libguides.coastalpines.edu/copyright>].

## Responsibility

The Vice President for Academic Affairs has overall responsibility for ensuring the implementation for this procedure.

**Adopted:** February 10, 2014

**Reviewed:** June 29, 2021